

International Corporate Tax Specialist	
Location	Amsterdam
Reports to	Head of Finance and Financial Compliance
Team	Finance
Hours	Full-time (<i>Part-time could be considered</i>)
Contract	This is a permanent role.

Purpose and Context

Reporting to the Head of Finance and Financial Compliance, this role is a member of the Finance team.

The Finance team plays a crucial role in managing and overseeing the financial activities and operations of GÉANT across different countries and funding bodies, as well as liaising and assisting project participants. GÉANT operates in a complex finance arena with many opportunities for ambiguity, this requires close and timely working between team members to ensure consistency and a correct-first-time work ethic. GÉANT, internally and the wider community, is culturally varied and requires adept and pro-active communication skills.

The role will act as the focal point for obtaining, coordinating, and implementing Permanent Establishment (PE) and similar advice from professional advisors. This role is critical to ensuring the company's compliance with tax laws and regulations.

Role Accountabilities

- Act as the primary contact for external tax advisors, coordinating the provision of PE and related tax advice;
- Review and analyse documentation and PE reports provided by external advisors;
- Review and ensure the company strategies and operations align with the advice received on PE and international tax laws;
- Provide internal tax advisory services and support to the business;
- Collaborate with various departments within the company to implement tax advice;
- Monitor and interpret current and upcoming tax legislation, advising on the implications;
- Prepare responses to professional advisors and tax authorities;
- Prepare and review tax calculations, estimates, reports, and returns;
- Ensure transfer pricing documentation is maintained and extended to cover master/local file requirements in the relevant jurisdictions;
- Documentation of process and procedures (and compliance thereof);
- Assist with audit queries;
- Other duties as may reasonably be required

Working Arrangements

We have adopted a flexible-hybrid model whereby employees work flexibly between a remote and office environment. Weekly visits to the office are required for most employees to support our values and collaborative culture and enable our teams to deliver great work. These arrangements will be role dependent and must be agreed with your line manager. For this role we anticipate that you will be required in the office at least 1 day per week. This requirement may change, and you may be required to attend the office on more days per week from time to time or on an on-going basis if the needs of the business change.

Business Travel

Occasional travel may be required as part of this role.

Experience, Knowledge and Skills

Essential

- Proven experience in a similar role dealing with transfer pricing and PE issues
- Strong knowledge of international tax laws and regulations
- A relevant tax qualification
- Fluent in English, both verbally and written

Advantageous

- Dutch and/or another European language

Personal attributes required:

- Self-motivated and able to take initiative
- Excellent communication skills, with the ability to explain complex tax issues in a clear and concise manner
- Ability to work effectively and efficiently under pressure
- Strong interpersonal skills, with the ability to work effectively with a diverse range of individuals at all organisational levels
- High level of personal integrity, as well as the ability to professionally handle confidential matters
- Enjoys overcoming challenges and finding solutions
- Strong analytical skills, with a keen attention to detail

Core Competencies and Management Competencies

The core competencies set out below apply to all employees with GEANT.

PROBLEM SOLVING AND DECISION MAKING:

The ability to work with information of different kinds and draw on different types of thinking processes in order to carry out tasks and activities, respond appropriately to issues, develop solutions to problems and make appropriate decisions.

CUSTOMER FOCUS:

The desire to meet the needs of internal and external customers; focusing efforts on discovering and satisfying their needs.

SELF MOTIVATION AND COMMITMENT TO RESULTS:

The willingness to take responsibility for your own area of work (within a team) and the drive and tenacity to overcome difficulties and see things through to successful completion, on time.

INNOVATION AND IMPROVEMENT:

Noticing and seeking out where there are problems or opportunities; proposing creative new ideas and showing the initiative to take action when appropriate.

TEAMWORK:

Working cooperatively and effectively with others as part of an immediate team and across the organisation and wider community, to achieve shared goals.

COMMUNICATION AND INFLUENCE:

The ability to convey information effectively, getting people to go along with you, but also to understand things from others' perspectives and resolve conflicting viewpoints.

FLEXIBILITY:

Maintaining effectiveness in different situations; the willingness and ability to learn, adapt and change in the light of changing circumstances.

PLANNING AND ORGANISING:

Identifying what needs to be done to achieve objectives and establishing plans and organising resources to ensure effective outcomes (where appropriate in accordance with GÉANT project/product management frameworks).